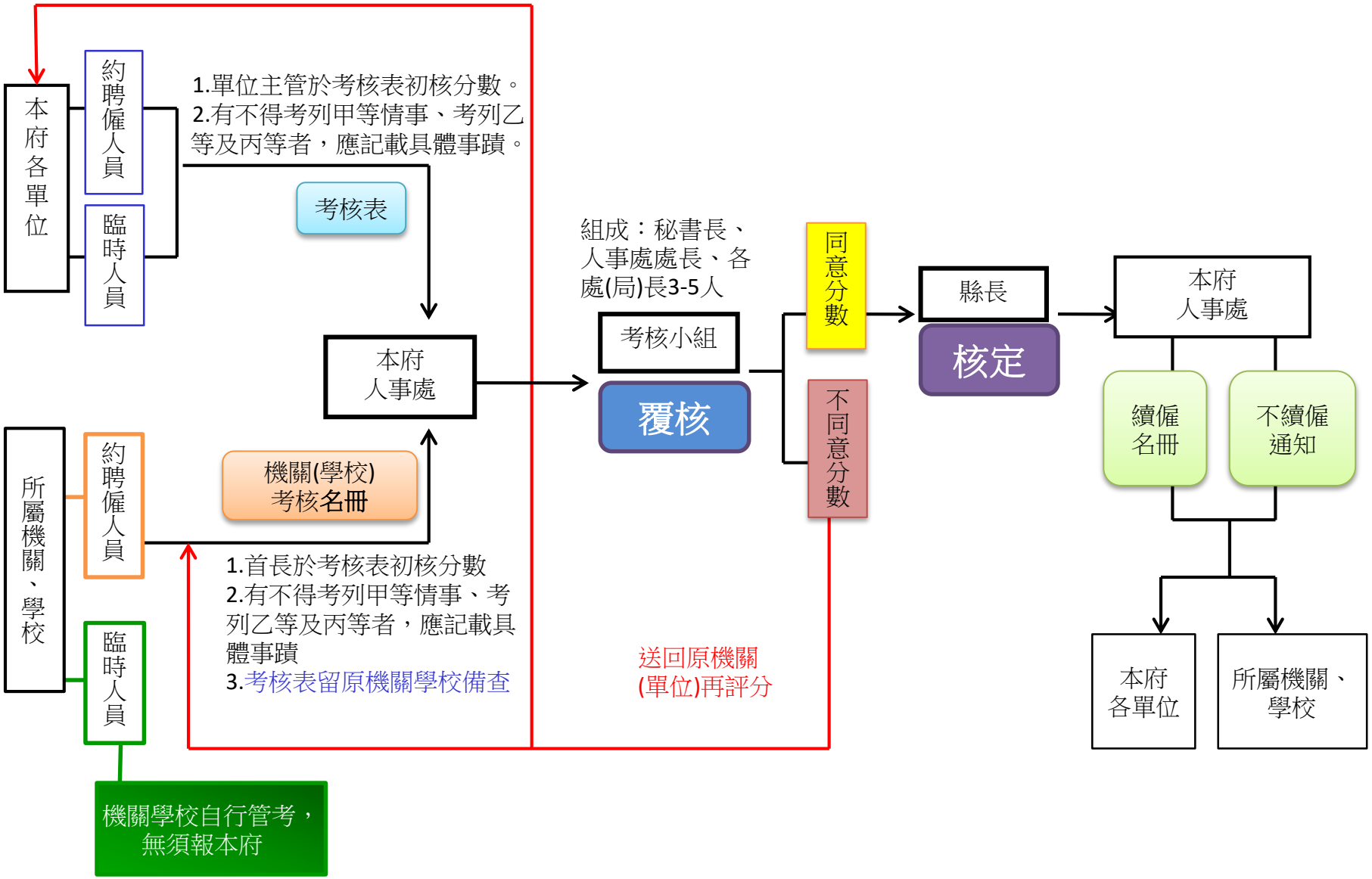約聘僱人員及臨時人員考核流程圖